

Staff Consultation Forum

6th February 2013

Committee Room 1

Attendees

Kerry Shorrocks
Claire Morgan
Nigel Schofield
Rebecca Webb
Christina Corr
Sue Graves
Chris Carter
David Carr
Dee Levett
David Scholes

Apologies

John Robinson

		Actions
1.	Apologies As above.	
2.	Matters Arising Flexi-time scheme. KS advised that a discussion had taken place at SMT Part 2 and was now scheduled to be discussed at SMT Part 1. KS advised that she would report back proposals to be agreed to SCF, it may take some time yet.	KS
3.	Green Issues NS advised that NHDC would be hosting a Book Swap event on Friday 8 th March 2012 in Committee Room 3. This will be held from 10am to 2pm and is part of Climate Week 2013. All donations of good quality books can be made to the Policy Office on the 1 st floor of the DCO. Climate Week is Britain's biggest climate change campaign, aiming to inspire a new wave of action to create a sustainable future. Culminating in a week of activities, it showcases practical solutions from every sector of society. Each year, half a million people attend 3,000 events in Britain's biggest ever environmental occasion. http://www.climateweek.com/about-us/ For more information please contact Katherine Brierley ext. 4439	
4.	Home-Working/Office Accommodation It was discussed that on occasions chairs were missing from hot-desks. It was advised that staff should e-mail property services if there was a shortage of chairs.	

	<p>Staff were also reminded of the text messaging service that the Council provided to staff regarding any IT issues or property issues. Staff need to contact CSC to register their mobile number.</p>	
<p>5.</p>	<p>NHDC Update</p> <p>KS advised that the statutory days for this year would be as follows :</p> <p>24th December 2013 – Half day pm</p> <p>27th December 2013 – Full day</p> <p>Half day would be added to annual leave entitlement.</p> <p>KS advised that a reminder on statutory leave would be in the March Team Talk.</p> <p>KS advised that there was no further update on National Pay Bargaining.</p> <p>This year's 2013/14 budget paper would be agreed by the middle of February. The reward project for staff was still included and once agreed would be implemented as soon as possible. The reward project would include :</p> <ul style="list-style-type: none"> • Bikes for Work • Childcare Vouchers • Retail discount scheme <p>KS will keep SCF updated.</p>	
<p>6.</p>	<p>Employee Queries</p> <p>It was asked</p> <ul style="list-style-type: none"> • If there was a possibility of the top floor of the multi storey car park being gritted and cleared to enable staff to carry on using it in adverse weather. • Whether it would be possible for the Hillshott Car Park usage for staff to be seasonal, as during the adverse weather there was a shortage of spaces in the multi storey. • It was advised that even though maintenance works had been carried out in the multi storey car park, during wet weather there were still large areas of water which then froze over, causing very slippery surfaces. • CC advised that it had been noticed that some chocolate bars in the vending machines on the 5th floor were out of date. • It was asked if there was a way of letting staff know when reported faults to property services had been rectified. <p>It was agreed that as there had been several queries raised that Property Services would be invited to the next meeting of SCF.</p>	<p>JH</p>

	It was asked if the incident register could be more accessible to staff. It was advised that the incident register process was currently under review.	
7.	Any Other Business None.	

Chair for next meeting : Chris Carter
6th March 2013
Committee Room 1

Dates for JSCC : 20th March 2013

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